



# JUDICIAL ADVISORY BOARD MINUTES

March 26, 2018

The Judicial Advisory Board of the City of Mesa met in the lower level meeting room of the Council Chambers, 57 East 1st Street, on March 26, 2018 at 7:51 a.m.

## BOARD PRESENT

Teresa Sanders, Chairman  
Michael Brown  
May Costa  
Peter Lesar  
Gordon Sheffield  
Wade Swanson

## BOARD ABSENT

David P. Brooks

## STAFF PRESENT

Michael Claspell  
Nicole Fazzio  
Agnes Goodwine  
Melissa Hollenbeck  
Alfred Smith

Chairman Sanders excused Boardmember Brooks from the entire meeting.

Chairman Sanders excused Boardmember Costa from the beginning of the meeting; she arrived at 7:52 a.m.

### 1. Approve minutes from the March 7, 2018 meeting.

It was moved by Boardmember Swanson, seconded by Boardmember Sheffield, that the minutes from the March 7, 2018 Board meeting be approved.

Chairman Sanders declared the motion carried unanimously by those present.

### 2. Items from citizens present.

There were no items from citizens present.

### 3. Convene an Executive Session.

It was moved by Boardmember Lesar, seconded by Boardmember Sheffield, that the Board adjourn the meeting at 7:53 a.m. and enter into Executive Session.

Chairman Sanders declared the motion carried unanimously by those present.

- a. Discussion or consideration of employment, assignment, appointment, promotion or resignation of a public officer, appointee or employee of the City. (A.R.S. § 38-431.03(A)(1))

1. Appointment of one Magistrate – Board to select top candidates to interview (minimum of six).
2. Finalize and assign interview questions.

(The Executive Session adjourned and the Board meeting reconvened at 9:16 a.m.)

4. Announce names of candidates selected for interviews.

Chairman Sanders announced the names of the candidates selected for interviews as follows: Danielle Harris, Robert Jarvis, Michael Kielsky, John Lamb, Alicia Lawler, Mina Mendez, and Wendy Reasons.

It was moved by Boardmember Sheffield, seconded by Boardmember Swanson, that the above-listed individuals be interviewed by the Board for the City Magistrate vacancy.

Chairman Sanders declared the motion carried unanimously by those present.

5. Scheduling of meetings and general information.

Chairman Sanders stated that the next meeting of the Judicial Advisory Board is scheduled for May 7, 2018, 7:45 a.m., in the Lower Level Council Chambers, 57 East 1<sup>st</sup> Street.

6. Adjournment.

It was moved by Boardmember Sheffield, seconded by Boardmember Swanson, that the meeting of the Judicial Advisory Board be adjourned at 9:18 a.m.

Chairman Sanders declared the motion carried unanimously by those present.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Judicial Advisory Board meeting of the City of Mesa, Arizona, held on the 26<sup>th</sup> day of March, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

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DEE ANN MICKELSEN, CITY CLERK